

**SALARY, LOST TIME AND EXPENSE VOUCHER**

**UNITED STEELWORKERS**

CHECK # \_\_\_\_\_

CHECK DATE \_\_\_\_\_

**LOCAL UNION NO.** \_\_\_\_\_

DATE \_\_\_\_\_

NAME (print) \_\_\_\_\_

SOC. SEC. NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_

DEPT. \_\_\_\_\_

CLOCK NO. \_\_\_\_\_

Date	Hours	Lost	Rate Per hr.	Reason for Lost Time	Gross Wages	Taxable Expenses	Cash Book Column
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
<b>TOTAL HOURS</b>	<b>0</b>			<b>TOTAL GROSS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Taxable Expenses (Do not withhold dues from this figure)				\$ -
Total Taxable Earnings (Withhold all Taxes from this total)				\$ -
<b>Financial Cash Book</b>		<b>Less</b>		
11	Social Security Tax	6.2%		\$ -
11A	Medicare Tax	1.45%		\$ -
12	Federal Income Tax	15%		\$ -
13	State Income Tax	1.8%		\$ -
14	Other Deduction			
15	Other Deduction			
15A	1.45 % Gross = Dues Withheld	1.45%		\$ -
	\$0.02 X Total Hours	0.02		\$ -
Total Deductions				\$ -
Net Wages (After Taxes and Dues Withheld)				\$ -
Expenses (Non Taxable) Plus				\$ -
Total Amount Paid				\$ -

Non-Taxable EXPENSE VOUCHER (MUST BE ITEMIZED)							
Date	From	To	Mileage	Meals	Hotel	Misc. Exp.	Phone
Total Mileage X's			\$0.56	0			
			\$ -	\$ -	\$ -	\$ -	\$ -

MEETING DATE APPROVED \_\_\_\_\_

TOTAL EXPENSES \$ -

PERIOD COVERED FROM \_\_\_\_\_ to \_\_\_\_\_

Signature \_\_\_\_\_